

Centre the forks under the load and pump the handle assembly up and down to lift the pallet.

The load and truck can now be pushed or pulled to their destination. For safety reasons, though, it will not turn through angles greater than 180 degrees.

Always **position yourself so you can control the Pallet Truck while staying clear of the raised load.**

Do not allow the truck to travel at speed or change its direction of travel abruptly.

If the load is such a height that the operator can not see over it, the pallet truck must be pulled to its destination.

The unit should not be used on slopes, but may be moved on slight inclines provided the following precautions are adhered to.

Never turn a loaded pallet truck when on an incline. When on an incline, the operator MUST position him/herself so that the load faces downward.

Always keep a safe distance from the edge when on loading bays or loading ramps.

If the pallet truck is to be loaded into a lift, check that the lift's SWL is sufficient for the total weight of load and pallet truck. Ensure the load enters the lift first and exits last, no personnel should be in the lift when the pallet truck is being manoeuvred.

Take your time and don't overdo it. You are more likely to have an accident if you are tired or rushing.

EQUIPMENT CARE

Never push the equipment beyond its design limits. If it will not do what you want with reasonable ease and speed, assume you have the wrong type of equipment for the job. Contact your local HSS Lift & Shift Depot for advice.

Keep the equipment clean, you will find this less of a chore if you clean it regularly, rather than wait until the end of the hire period.

DO NOT allow dangerous or corrosive chemicals to come in contact with any part of the Pallet Truck.

When not in use, **store the equipment somewhere clean, dry and safe** from thieves and unauthorised users.

FINISHING OFF

Give the Pallet Truck a final clean up ready for return, to your local HSS Lift & Shift Depot.



...any comments?

If you have any suggestions to enable us to improve the information within this guide please fax your comments or write to the Product Manager at the address below

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Operating & Safety Guide LS22

LS22/01

HSS Lift & Shift



Hand Pallet Trucks

A range of pallet trucks for moving palletised loads up to 3000kg in weight.



Code 70220/1/2/4/8


GENERAL SAFETY

For advice on the safety and suitability of this equipment **contact your local HSS Lift & Shift Depot.**


There is a serious risk of personal injury if you do not follow all instructions laid down in this guide.


This equipment is designed to be used by an able bodied, competent adult who has read and understood these instructions. Anyone with either a temporary or permanent disability should seek expert advice before using it.

Keep children, animals and bystanders away from the work area. Cordon off a NO GO area using cones and either barriers or tape, available for hire from your local HSS Lift & Shift Depot.

 **Never use this equipment if you are ill, feeling tired, or under the influence of alcohol or drugs.**

 **Wear practical, protective clothing, gloves and footwear.** Avoid loose garments and jewellery that could get in the way, tie back long hair.

 **Use this equipment for vertical lifts only and use on a level area able to take the combined weight of the load and the equipment.**

 **Ensure the load is balanced, stable and that personnel stand clear of the raised load.**

Warning

This equipment MUST NOT be used to carry personnel.

Make sure you know how to operate this equipment safely and are aware of its limitations before you use it.

It is both the hirer's and the operator's responsibility to perform a risk assessment before using this equipment. You are also responsible for the safety of any person in the work area.

This equipment is not suitable for use in cold storage operations or where the floor has ice or oil deposits.

Make sure that anyone in the immediate work area is warned of what you are doing.

Be aware of the raised load when close to any overhead obstructions.

This equipment MUST NOT be used to carry unsecured loads.

Never exceed the lift's Safe Working Load (see chart).

Safe Working Load				
CODE	SWL	SIZE (L x H x W)	Weight	H.O.L.
70220	2000kg	1000 x 520 x 1220mm	67kg	200mm
70221	2000kg	1000 x 685 x 1220mm	67kg	125mm
70222	2000kg	1000 x 520 x 1220mm	110kg	200mm
70224	3000kg	1000 x 685 x 1220mm	110kg	200mm
70228	2000kg	1000 x 685 x 1220mm	100kg	205mm

Do not use this equipment to raise items, which are longer than the pallet truck's forks. Ensure the load is either attached to a suitable pallet or a specially designed base.

Never leave a load unattended.

Ensure the work area is well lit.

When moving loads keep to a sensible pace. If you go too fast, or if you try to wheel a heavy load down a slope, it could run away with you.

Check the condition of the equipment before use. If it shows signs of damage or excessive wear, return it to your local HSS Lift & Shift Depot.

GETTING STARTED

DO NOT use on slopes, soft ground or where there is a risk of subsidence.

The Pallet Truck is controlled by a single lever, which has three settings (see illustration).

In the lower position, the handle assembly can be used as a lever to pump the hydraulic jack and thus raise the pallet truck forks.

Once the required height is reached, move the control lever to the midway position. This allows the truck to be manoeuvred and the handle assembly to be moved up and down, without raising the pallet any higher.

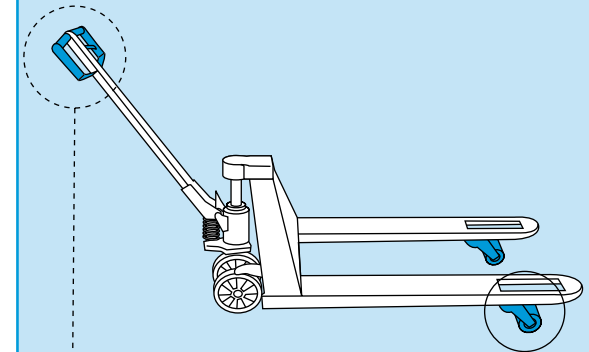
To lower the pallet, raise the control lever to the upper position and hold in place. This releases the pressure in the hydraulic jack, be especially careful during this operation and keep your hands and feet clear of the load.

BASIC TECHNIQUES

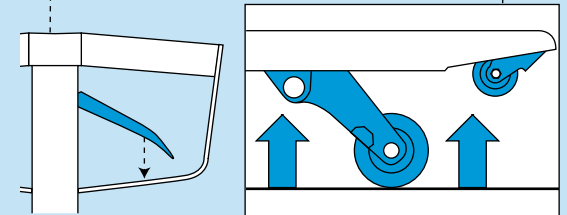
Work in such a way that you keep your hands and feet from under the forks and any load. Always place your hands on the control handles when manoeuvring the unit.

When loading and unloading, make sure that the weight is evenly distributed on the pallet so as not to over balance the load. **Avoid piling the load up too high,** it could topple.

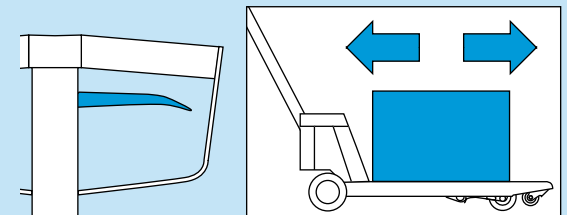
Hand Pallet Truck



To raise the forks



To lock the forks during use



To lower the forks

